



Employment Application

Position Applied for _____

How were you referred to us _____

Full name _____
(LAST) (FIRST) (MIDDLE)

Address _____ City, State, Zip _____

Primary Phone _____ Alt. Phone _____

Email _____

Date Available to Start: _____ Salary Requirement _____

Emergency Contact: _____ Emergency Contact Phone Number _____

Emergency Contact Address _____

.....
If you are under 16, we require a work permit, can you furnish one? Yes No

If no, please explain _____

Have you ever worked for this company? Yes No If yes, when? _____

Are you a citizen of the United States? Yes No

If not, are you legally allowed to work in the United States? Yes No

Type of employment desired: Full-Time Part-Time

Have you ever pled "guilty," "no contest," or been convicted of a crime? Yes No

If yes, give dates and details: _____

Answering "yes" to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation, and position applied for will be considered.

SUMMARIZE YOUR SPECIAL SKILLS OR QUALIFICATIONS

PREVIOUS EMPLOYMENT (begin with most recent position)

Dates of Employment: From ___ / ___ / ___ **To** ___ / ___ / ___ **Position(s) Held:** _____

Employer: _____ Address: _____

Phone: _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Dates of Employment: From ___ / ___ / ___ **To** ___ / ___ / ___ **Position(s) Held:** _____

Employer: _____ Address: _____

Phone: _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Dates of Employment: From ___ / ___ / ___ **To** ___ / ___ / ___ **Position(s) Held:** _____

Employer: _____ Address: _____

Phone: _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial, and other related matters as may be necessary for an employment decision. I hereby release employers, schools or individuals from all liability when responding to inquiries in connection with my application.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant: _____ **Date:** _____